

U. S. Department Of Agriculture

Farm Service Agency
Oregon State FSA
Tualatin, Oregon 97062

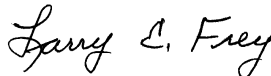
OR Notice
DAP 10

For: County Offices

Outreach for Disaster Assistance Programs

Approved by:

Larry E. Frey, State Executive Director



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1 Overview

A Background

Handbooks 1DAP, 2DAP, 3DAP, and 5DAP have all required that every attempt shall be made to ensure correct and timely notification to all potential participants of any disaster assistance program.

2 Action

A State Office Action

A list of Oregon minority organizations with addresses and names of the contact person will continue to be mailed to County Offices. The list shall at a minimum contain those organizations listed in paragraph 6, 5DAP that exist in Oregon.

B County Office Action

County Offices shall make every attempt to ensure correct and timely notification to potential participants through meetings and other normal information media. County Offices shall maintain a list of civic, agri-business, and special interest organizations functioning at the county level for reference in dissemination disaster program information. The list should include a minimum of the following:

- Farmer or rural organizations
- Minority churches
- Minority organizations
- County minority and ethnic newspapers and radio stations
- Women's groups
- Adult farm management educators especially if minority owned.

Meetings and mailings to minority groups shall be provided when possible and where feasible.

Disposal Date September 1, 2004	Distribution STO, DDs, COF, COR
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3 Action, Continued

C Documentation

STC and COC shall document all outreach efforts for Disaster Assistance Programs. STC shall document specific guidance given to County Offices and efforts made at the State level concerning outreach activity. COC shall document efforts made at the county level whether performed singularly or in conjunction by the County Office with the minority adviser, DD, or State outreach coordinator. A copy of all letters, notices, news articles, radio programs, county or ethnic group meetings and attendance data, notifications of minority advisers, etc., about outreach activity shall be filed in the Disaster Assistance program file. Documentation by COC or STC must include whether the effort is considered a minority or under-served/under-represented contact, and also be included in the program file.